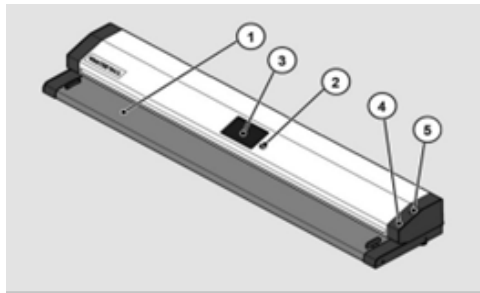


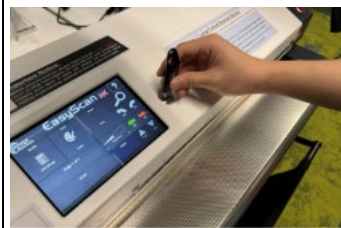
Scanning to USB (WideTEK36CL) – EasyScan Guide



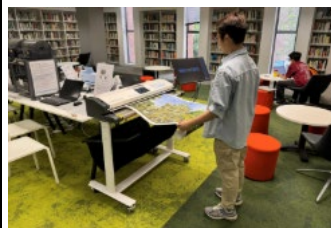
- ① Document Transport
- ② USB Connection Socket
- ③ Touchscreen
- ④ Stop Button
- ⑤ Power Button



◀ If the **Touchscreen** ③ is black and the blue power light is flashing, press the **Power Button** ⑤ once to wake the scanner from standby mode. The power button will illuminate solid blue, and a **Warming up** window will appear on the touchscreen. Once the scanner is ready, tap **Ok** to continue.



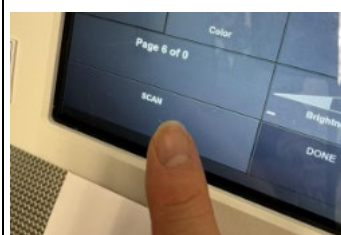
◀ Insert a FAT32 or NTFS-formatted USB drive into the **USB Connection Socket** ② to prepare for saving the scanned file.



◀ Place your document face-up on the **Document Transport** ① platform. Ensure it is properly aligned and not skewed. The scanner is specifically designed for face-up operation and precise document feeding.



◀ On the **Touchscreen** ③, select your desired file format (PDF, JPG, or TIFF) and resolution (300 or 600 dpi) from the pre-set templates in the **Quality** section. Then, adjust other settings as needed in the related sections.



◀ Press **SCAN** to begin. The document will be scanned and automatically ejected from the scanner.



◀ After the scan is completed, press **DONE**, select the **USB Icon**, and choose the appropriate option to save the file to your USB drive.



◀ If you are finished, select **Exit or End** in the popup window. This will delete any temporary scanned files from the system, protecting your privacy and ensuring a clean environment for the next user. To scan additional documents as part of the same job, choose **Continue** and repeat the steps above. Once all scans are finished, properly remove the USB drive.

Tips:

- **Remove all staples, paper clips, or other hard objects** from your documents before scanning.
- In case of emergency, press the **Stop Button** ④ to cancel the scanning process.
- When scanning long documents or materials, hold the remaining portion to ensure proper alignment and achieve optimal scanning quality.