

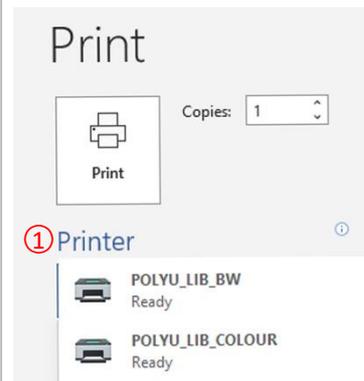
Quick Guide to FUJIFILM MFP Printing

1. On your computer

① Choose the appropriate print driver from your application's print dialogue box:

For black and white printing, select **POLYU_LIB_BW**

For colour printing, select **POLYU_LIB_COLOUR**



② The **SmartPay Print Client** will then pop up.

③ Create a set of **Login Name & Password** for your print job.

④ Select the appropriate FUJIFILM printer from the printer scroll list.

⑤ Press **Submit** to send print job to the printer.



2. On FUJIFILM printer SmartPay terminal

① Locate the FUJIFILM printer to print your submitted job(s).



② Press **Print** button for printing service.



③ Enter the **Login Name & Password** you created in step 1.3.



④ Select file(s) to be printed.

⑤ Press **1. \$ Pay 付款** to start printing.



⑥ Choose payment method



3. Payment

Octopus

① Press **Octopus**



② Verify the amount and tap your Octopus Card.



AlipayHK / WeChat Pay

① Press **AlipayHK / WeChat Pay**

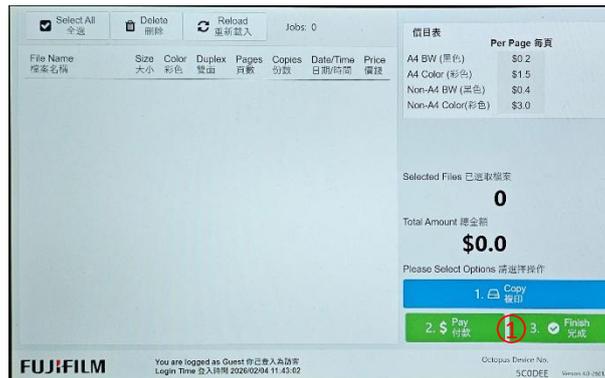


② Open AlipayHK / WeChat app to scan the QR code appears on the terminal and pay.

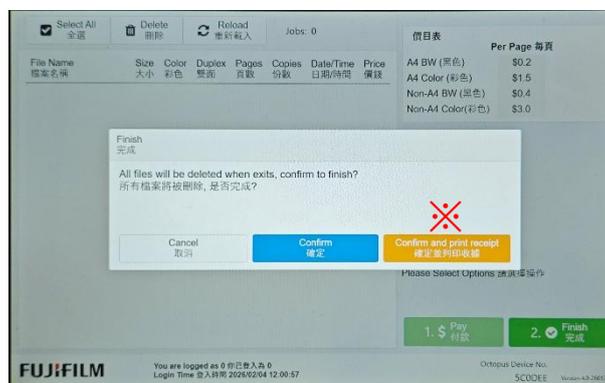


4. Finish and logout (& optional receipt printing)

- ① Press **2. Finish 完成**



✘ If receipt is need, click the Confirm and print receipt checkbox.



- ② Collect receipt from the output tray if you have selected the Print Receipt option.