

How to Copy ID Card

ID Card Copy

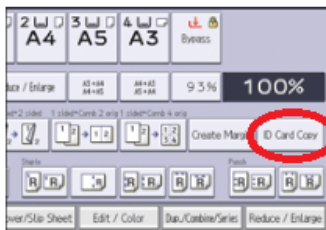
This section describes how to copy the front and back sides of an ID card, or other small original, onto one side of a sheet of paper.



1. Front
2. Back

Procedure for ID Card Copy (classic)

- 1 Press [ID Card Copy].

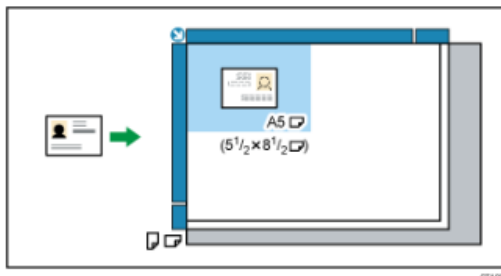


- 2 Select the paper tray.

- 3 Place the original front side down on the exposure glass.

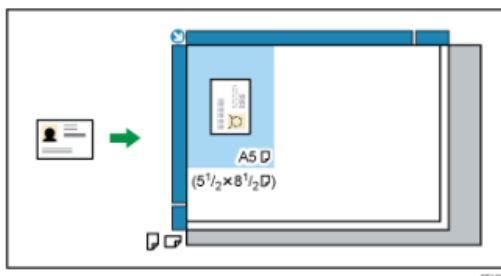
When copying onto A4 (8¹/₂ × 11) size paper

Place the original in portrait orientation and in the center of the A5 (5¹/₂ × 8¹/₂) scan area.



When copying onto A4 (8¹/₂ × 11) size paper

Place the original in portrait orientation and in the center of the A5 (5¹/₂ × 8¹/₂) scan area.



- 4 Press [Start].

- 5 Place the original back side down on the exposure glass, and then press [Start] again.

