A BIG **THANK YOU TO** students who responded to this year’s Library Survey of Undergraduate Students. Highlights are presented as below:

### Overall Satisfaction

#### Library Services

- Very Satisfied: \[\bullet\] 10%
- Quite Satisfied: \[\bigsmile\] 79%
- Acceptable: \[\square\] 11%
- Quite Dissatisfied: \[\frown\] 0%
- Very Dissatisfied: \[\frown\] 0%

#### Library Staff

- Very Satisfied: \[\bullet\] 17%
- Quite Satisfied: \[\bigsmile\] 61%
- Acceptable: \[\square\] 20%
- Quite Dissatisfied: \[\frown\] 2%
- Very Dissatisfied: \[\frown\] 0%

#### Electronic Resources

- e-journals, e-books, databases etc
  - Satisfied: \[\bullet\] 7%
  - Slightly Satisfied: \[\bigsmile\] 54%
  - Acceptable: \[\square\] 35%
  - Dissatisfied: \[\frown\] 8%
  - Very Dissatisfied: \[\frown\] 0%

#### Other Electronic Resources

- digital images, Exam Database, E-learning, Video-On-Demand
  - Satisfied: \[\bullet\] 8%
  - Slightly Satisfied: \[\bigsmile\] 56%
  - Acceptable: \[\square\] 33%
  - Dissatisfied: \[\frown\] 5%
  - Very Dissatisfied: \[\frown\] 0%

#### Printed Resources

- Books, periodicals, journals etc
  - Satisfied: \[\bullet\] 5%
  - Slightly Satisfied: \[\bigsmile\] 62%
  - Acceptable: \[\square\] 31%
  - Dissatisfied: \[\frown\] 2%
  - Very Dissatisfied: \[\frown\] 0%

#### Audio-visual materials

- Films, videos, DVDs, CDs, etc
  - Satisfied: \[\bullet\] 13%
  - Slightly Satisfied: \[\bigsmile\] 55%
  - Acceptable: \[\square\] 29%
  - Dissatisfied: \[\frown\] 4%
  - Very Dissatisfied: \[\frown\] 0%

#### Environment

- lighting, temperature, quietness, cleanliness, etc
  - Satisfied: \[\bullet\] 12%
  - Slightly Satisfied: \[\bigsmile\] 60%
  - Acceptable: \[\square\] 22%
  - Dissatisfied: \[\frown\] 4%
  - Very Dissatisfied: \[\frown\] 1%

#### Facilities

- 24 Hour Study/Discussion Rooms, PCs & printers, photocopiers, opening hours etc
  - Satisfied: \[\bullet\] 11%
  - Slightly Satisfied: \[\bigsmile\] 52%
  - Acceptable: \[\square\] 31%
  - Dissatisfied: \[\frown\] 8%
  - Very Dissatisfied: \[\frown\] 1%
Comparison with Previous Year

Use of the Library

Have you ever borrowed books from the Library?
Are you able to find the books you need most of the time?
Is the current renewal quota (twice) for Books adequate?
Is the current loan period (6 hours) for Reserve Books adequate?
Is the current loan quota (2 items) for Audio Materials adequate?
Is the current loan period (7 days) for Audio Materials adequate?
Have you ever attended Library Seminars/Workshops?
Do you ever read the Library Newsletter published by the Library?
Did the Library Newsletter provide you with useful information about the Library?
Is the Library Homepage easy to use?
Are the signposts in the Library adequate?
Questions / Comments raised in the Library Survey & Our Responses

Q Can we have more photocopiers and printers please?
A Subject to the availability of funds, more photocopiers and printers will be provided. LAN printing will also be extended.

Q What about more PCs with Microsoft Office?
A More PCs have been added. A total of 12 PCs with Microsoft Office are now provided for use in the Media Services Section (3/F) of the Library.

Q It is difficult to find AV materials!
A Guides on searching AV materials, local TV programs and fashion & textiles as well as on AV loan policy, AV facilities and online AV materials will be available in print and on Library Homepage soon.

Q It's too cold... it's too hot... and it's too dark. Can you help?
A With the installation of a new water chiller system in the Library, temperature and ventilation is expected to be improved. An enhancement project is also underway to provide additional lighting to dim areas.

Q Can you keep the Library quiet? Can we use mobile phones in the stairways?
A While we encourage students to be considerate of other students' need for a quiet place to study, the Library will step up its effort in noise control. An anti-noise campaign would be launched during examination period. To maintain a quiet environment for study, the mobile phone regulation will not be relaxed. No mobile phones in the stairways please.

Q Is it possible to buy more copies of core textbooks?
A A maximum of 7 copies are already provided for core textbooks under normal circumstances. In fact, PolyU Library is the only library in Hong Kong that buys multiple copies of textbooks. As it is impossible to provide every student with a copy, students are expected to buy their own textbooks.

Q Would you consider adding more movies?
A No problem. Students are welcome to send their recommendations to the Library.

Q We do not know much about Library Workshops or Library Newsletter.
A More efforts will be paid to publicize our Workshops and Newsletter. Remember, all Workshops announcements and Newsletters are always posted on the Library Homepage.
### Planning Your Career

**Books**

Find more books …

Subject: Career Development

Call No.: HF5381…, HF5382…, HF5384…

**Web sites**

Find more web sites …

Search Terms: Changing Careers (Google), Career Planning (Yahoo)

**Audio-visual**

Find more AV materials …

(Please select Audio Visual Collection in the Search Menu)

Subject: Vocational guidance

Call No.: HF5381…, HF5382 …

### Information Gathering

**Books**

Find more books …

Subject: Corporation Reports

China Hong Kong (Annual reports of listed companies) Job Vacancies China Hong Kong (Employment Statistics in Hong Kong)

Call No.: HF5263.A3 L36, HD5833…, HD8752…

**E-databases**

Find more information on company profiles and relevant topics by using e-databases...

Economist Intelligence Unit, Perfect Analysis, South China Morning Post, Oxford Reference Online

**Departmental reports**

Find latest development and statistics of the Government departments …

more information on the Hong Kong China Economic Conditions Periodicals, Hospital Authority Hong Kong China Periodicals

Call No.: DS796.H7H66, RA990.H6P76…

### Job Hunting

**Web sites**

Civil Service Bureau, HKSAR, Interactive Employment Service, Job Market, 信息产业部 IT 人才网 …

**Preparing Resume**

**Books**

Find more books …

Subject: Resumes (Employment), Cover letters

Call No.: HF5383 …

**Web sites**

Find more web sites …

Search Terms: Resumes and Portfolios (Google), Resumes (Yahoo)

**Audio-visual**

Find more AV materials …

(Please select Audio Visual Collection in the Search Menu)

Subject: Resumes (Employment), Job hunting

Call No.: HF5382, HF5383 …

### Polishing Interview Skills

**Books**

Find more books …

Subject: Employment interviewing, Employees Recruiting

Call No.: HF5549.5.I6 …

**Web sites**

Find more web sites …

Search Terms: Interview Advice (Google), Employment Interviewing (Dept. of Labor, US)

**Audio-visual**

Find more AV materials …

(Please select Audio Visual Collection in the Search Menu)

Subject: Employment interviewing, Job hunting, Employee selection

Call No.: HF5549.5.I6 …

**TV-programmes**

Find more TV-programmes …

(Select Local TV Collection in the Search Menu)

Subject: Job hunting China Hong Kong

Call No.: 18552 VCD, 18424 VCD, 18734 VCD …

### Getting Ready for Interview

**Books**

Find more books …

Subject: Employment tests, Occupational aptitude tests

Call No.: HF5549.5.E5…, BF176.T43…, BF698.5…

**Audio-visual**

Find more AV materials …

(Select Audio Visual Collection in the Search Menu)

Subject: Employment tests Problems, exercises, etc, Interactive multimedia, Intelligence tests -- Interactive multimedia

Call No.: BF39.P79, BF431.T47 …

**Street maps web sites**

Find more online maps …

HK ST.MAP, Hong Kong Map

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Good Luck!
It's Exam Time!

2 Databases to help you with your Exam

Examination Paper Database

http://ebase.lib.polyu.edu.hk/exam/

The Examination Paper Database includes the full-text images of the past examination papers received by the Library from 1995 onwards.

Course Scheme Database

http://ebase.lib.polyu.edu.hk/polycs

You may search the Course Scheme Database to find the course requirements, curriculum and assessment scheme for the courses you are taking.

Keyword Search & Field Specific Search

using:

- Subject Code
- Subject Title
- Programme Code
- Programme Title
- Department

Opening Hours Extended

During the Exam Period from 24 Apr 2004 to 21 May 2004, the Library will extend its Opening Hours as follows:

Mon – Fri: 8:30 am – 11:00 pm
Sat/Sun: 8:30 am – 7:30 pm
Library Certification Programmes

Join our Library Workshops and obtain a Certificate!!

Thank you very much for your support. While some of the workshops are already fully booked, seats in the other sessions are going fast. If you are interested in joining our workshops, please act now!

http://www.lib.polyu.edu.hk/seminar/libseminarapr04.html

Attention!!

A certificate will be awarded to participants who have attended 3 workshops.

Request your own workshop

Please note that for a group of 10 or more students, you may request a library workshop on a specific topic of your choice – any queries on information searching, ways to identify, search, evaluate electronic resources, organizing search results, strategies in handling a research project etc.

Online request form is available via the Library Homepage. http://www.lib.polyu.edu.hk/seminar/semlogin.html

Library Workshops in April

<table>
<thead>
<tr>
<th>Code</th>
<th>Topic</th>
<th>Time</th>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>LS006</td>
<td>Accessing Dissertations Around the World</td>
<td>10:30 am - 11:30 am</td>
<td>(Tuesday) 6 Apr 04</td>
<td>Rm L017, Library</td>
</tr>
<tr>
<td>LS004</td>
<td>Accessing E-journal Collections of the PolyU Library</td>
<td>3:00 pm - 4:15 pm</td>
<td>(Tuesday) 6 Apr 04</td>
<td>Rm L017, Library</td>
</tr>
<tr>
<td>LS016</td>
<td>Searching Specialized Databases in Social Sciences</td>
<td>3:00 pm - 4:30 pm</td>
<td>(Wednesday) 7 Apr 04</td>
<td>Rm L017, Library</td>
</tr>
<tr>
<td>LS003</td>
<td>Surfing the Internet for Useful Information</td>
<td>10:30 am - 12:00 nn</td>
<td>(Thursday) 8 Apr 04</td>
<td>Rm L017, Library</td>
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