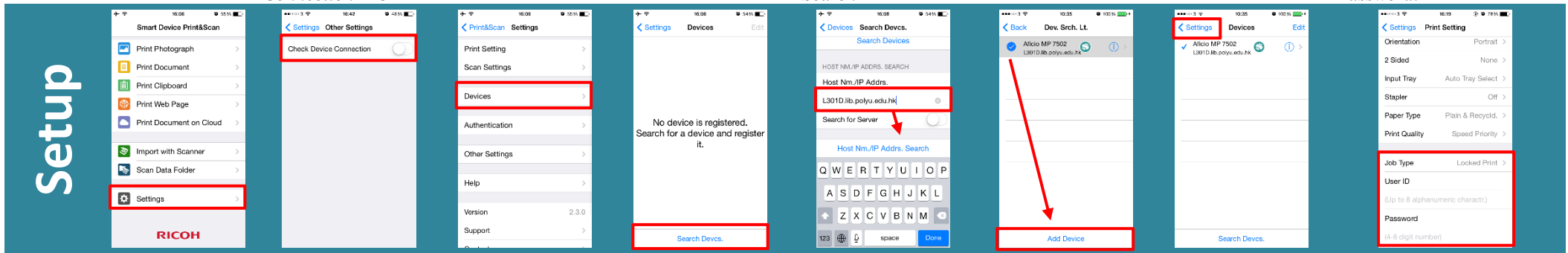




Mobile Printing for Apple Devices (B&W)

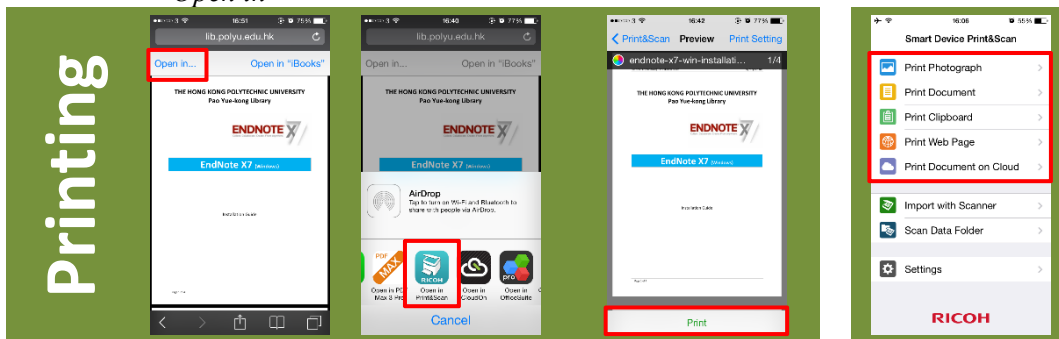
RICOH Smart Device Print&Scan (Wi-Fi Connection to PolyU Network 'PolyUWLAN' required)

1. Click *Settings*
2. Click *Settings* > *Other Settings* > *Check Device Connection* = OFF
2. Click *Settings* > *Devices*
3. Click *Search Devices*
4. Type in *L301D.lib.polyu.ed u.hk* and click *Search*
5. Select *Aficio MP 7502* and click *Add Device*
6. Select *Settings*
8. *Settings* > *Print Setting*
Job Type = *Locked Print*,
Create your *UserID* and *Password*.



Setup

1. Touch your document > *Open in*
 2. Click *Open in* > *Print & Scan*
 3. Click *Print*
- Or open the app to print



Printing

Output

1. Insert your Octopus card to card machine.
2. At network printer, press **ELP** button on left hand side of the panel.
3. Select your **User ID** and enter the **PIN** (refer to step 8 on Setup).
4. Select your print job and press **Print** button.

File formats supported: .jpg, .jpeg, .png, .gif, .pdf, .xls, .xlsx, .doc, .docx, .ppt, .pptx, .pages, .numbers, .key